

6 August 2018



## MID SUFFOLK DISTRICT COUNCIL

### DECISIONS NOTICE

#### DECISIONS BY THE MID SUFFOLK CABINET CALL IN DEADLINE 5:00PM ON TUESDAY 14 AUGUST 2018

The following decisions have been taken by the Cabinet and will come into effect on 15 August 2018 unless the call-in procedure is activated. For clarity, where an item is 'to be noted', 'received' or recommended to Council for a decision, this is deemed not to be a formal Executive decision and so the call-in provisions will not apply.

#### **MCa/18/18 - General Fund Financial Monitoring 2018/19 - Quarter One**

##### **It was RESOLVED:-**

- 1.1 That subject to any further budget variations that arise during the rest of the financial year, the surplus funds of £176k, referred to in Section 5.8 of report MCa/18/18, be noted.
- 1.2 That the revised 2018/19 Capital Programme referred to in Appendix C and section 5.15 of report MCa/18/18 be approved.

**Reason for Decision:** To ensure that Members were kept informed of the current budgetary position for both General Fund Revenue and Capital.

**Alternative Options Considered and Rejected:** To transfer surplus funds of £176k to the Growth and Efficiency (GEF) reserve, to transfer surplus funds of £176k to the Business Rates Equalisation reserve, to make no recommendation for the transfer of surplus funds to reserves.

**Any Declarations of Interest declared:** None

**Any Dispensation Granted:** Yes

#### **MCa/18/19 - HRA Financial Monitoring 2018/19 - Quarter One**

##### **It was RESOLVED:-**

- 1.1 That the potential or likely variations in relation to the HRA both Revenue and Capital

compared to the Budget be noted.

- 1.2 That subject to any further budget variations that arise during the rest of the financial year, the shortfall in funds of £322k, referred to in section 5.6 of report MCA/18/19 be noted.
- 1.3 That the revised 2018/19 Capital Programme referred to in Appendix A and Section 5.10 of report MCA/18/19 be approved.

**Reason for Decision:** To ensure that Members were kept informed of the current budgetary position for both the HRA and Capital.

**Alternative Options Considered and Rejected:** To transfer funds of £322k from the Strategic Priorities reserve to support the deficit. To make no recommendation for the transfer of funds from reserves.

**Any Declarations of Interest declared:** None

**Any Dispensation Granted:** Yes

#### **MCA/18/20 - Proposed Amendments to the Joint Compliments, Comments and Complaints Policy**

**It was RESOLVED:-**

- 1.1 That the revised Joint Compliments, Comments and Complaints Policy be agreed.
- 1.2 That the need for customers who wish to complain to the Ombudsman having to request a stage 2 complaint, once the phased approach has been delivered be withdrawn in accordance with paragraph 11.7 of the Policy.
- 1.3 That in consultation with the Council Leader and Cabinet Member, minor amendments to the policy be delegated to the Senior Leadership Team.
- 1.4 That the Policy be reviewed after a period of six months following the completion of training.

**Reason for Decision:** To improve the Joint Corporate Comments, Compliments and Complaints Policy so that the customer was at the heart of the process with complaints being dealt with effectively leading to more customers being satisfied at all stages of the process for the investigation of their complaints.

**Alternative Options Considered and Rejected:** To retain the existing policy which extended the time taken for complainants to access the Ombudsman and which is resource intensive. To agree the changes identified in the revised Joint Compliments, Comments and Complaints Policy through a phased approach, ensuring an improved customer focused experience.

**Any Declarations of Interest declared:** None

**Any Dispensation Granted:** None

#### **MCA/18/21 - Houses in Multiple Occupation License Fees**

**It was RESOLVED:**

- 1.1 That the proposed HMO Licence of £551, as per Appendix A of report MCa/18/21, be adopted.
- 1.2 That the fee be reviewed in six months' time.

**Reason for Decision:** To enable Babergh and Mid Suffolk to charge a fee to landlords to issue a HMO Licence.

**Alternative Options Considered and Rejected:** An "early bird" fee reduction was considered for landlords who applied for a licence by 1 October 2018. However, implementing this new legislation would be resource intensive and therefore it was felt this was not appropriate.

**Any Declarations of Interest:** None

**Any Dispensation Granted:** None

**EXCLUSION OF THE PUBLIC (WHICH TERM INCLUDES THE PRESS)**

**Resolution to Exclude the Public**

*To consider whether, pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public should be excluded from the meeting for the business specified below on the grounds that if the public were present during these items, it is likely that there would be the disclosure to them of exempt information as indicated against each item. The authors of the report proposed to be considered in Part II of the Agenda were satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.*

**Note:** Information is exempt only if:

*It falls within one of the 7 categories of exempt information in the Act and; In all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information*

**MCa/18/22 – Joint Overview and Scrutiny Recommendation to Cabinet regarding BMBS**

**It was RESOLVED:-**

- 1.1 That the recommendations set out in report MCa/18/22 be noted and approved.

**Reason for Decision:** That the Joint Overview and Scrutiny Committee requested that Cabinet ensure the BMBS updated Business was robust.

**Alternative Options Considered and Rejected:** None.

**Any Declarations of Interest declared:** None

**Any Dispensation Granted:** None

**THIS DECISION IS EXEMPT FROM CALL-IN.**